

The Property and Grounds Report for 2020 will be divided into 4 categories: 1) Grounds
2) Canterbury House (Rectory) 3) Parish House 4) Sanctuary (Church)

1) Grounds

- a) Three (3) trees removed, 2 lower playground, 1 upper playground
- b) Removed large plastic boat and sand, upper playground
- c) Repair sprinkler system for Canterbury House yard
- d) Three (3) bulk loads of brown mulch spread, Memorial Garden
- e) Installed new drip-leg irrigation system, Memorial Garden
- f) Replanted liriope in Memorial grid
- g) Dark brown mulch throughout outside chapel
- h) Bench leg, outside chapel, rewelded and painted

Future Projects, Grounds

- i) Handrails ordered for both sides of Parish House.
- j) Purchase and install outside fire escape ladder over Walter Harris room door
- k) Replace fence along lower playground and below Parish House parking lot with removal of trees, bushes, shrubs, and vines
- l) Replace Bibb Security signs as needed
- m) Clean outside storage building, inside
- n) Obtained 3 bids to fill asphalt cracks, sealcoat asphalt (x2), and re-striping, Parish House parking lot (best bid, \$4,050.00)

2) Canterbury House (Rectory)

- a) Exterior of the Canterbury House was painted and the exterior shutters were reattached
- b) Lock, upper bedroom, was repaired
- c) Dryer was repaired
- d) Latch, dishwasher, replaced
- e) Screen, entrance from porch, replaced; now needs repair
- f) Rat traps placed adjacent to fireplace
- g) Toilets, shower curtain and dresser repaired
- h) Leak under kitchen sink repaired

3) Parish House

- a) Six (6) rotten windows on the third floor were replaced
- b) Areas of the ground floor were waterproofed and sealed
- c) All exterior trim was painted including windows, exterior metal stairs, and railings
- d) LED lights installed in kitchen storage room, some in Walter Harris room
- e) Light fixture oversteps from Walter Harris room to front door repaired
- f) Rat traps placed in 4th floor rooms

Future Projects, Parish House

- g) Possible sump pump beneath stairs from Walter Harris room to office
- h) Repair sheet rock and paint bathroom on 4th floor, right side
- i) Identify leak over parlor, seal then repair plaster and paint parlor (Father Bryan's new office) Sand and stain floor (cost, \$700.00)

j) Replace flooring (LVP), paint and replace base board with LVP extending into bathrooms and adjacent hall, AA Room, 4th floor

(estimated cost \$7,000.00), also replace outside door.

k) Finish painting Beckwith Chapel

l) Repair damage to Bryan's old office and Julie Groce's office

4) Sanctuary (Church)

a) Several leaks along the College Street wall of the Undercroft were sealed and damaged areas were painted, including storage

closet beneath stairs to Undercroft

b) Mice traps placed in Mary's storage closet with plastic storage bin added

c) The exterior doors on the Sanctuary received a fresh coat of stain and marine varnish

d) Deposit paid on stained glass window #32 (Sister Margaret. \$9,000) to include removal and restoration, to begin January, 2021

Again, I would like to thank the members of the Property and Grounds Committee including David Lucas, Tom Cole, Hank Millis, and Preston Aldridge with Bill Cadle and Walter Massey as consultants. Also, I would like to thank Glenn and Kathy Sprenger.

Sincerely,

Alex Mitchell

Property and Grounds